



4131 Sunbeam Road, Jacksonville, FL 32257
P: (904) 337-4090 ■ F: (904) 569-0006 ■ BoldCityEd.org

Ryan Rewey , CEO
Saul Bloom, Chief of School

San Jose Schools:

San Jose Early College at Cecil
San Jose Preparatory School
San Jose Primary School

Our Mission

At San Jose Schools, we equip students with the relevant knowledge, applicable skills and a growth mindset that empowers them to be successful, productive citizens within their local and global communities. Our young people are learning today so they will lead tomorrow.

Our Vision

At San Jose Schools, we innovate school choice. We are confident that choice helps students thrive in their secondary school experiences. Our larger vision is to create a community of learners who thrive in their post-secondary endeavors and achieve career-preparedness goals regardless of race, creed or socio-economic status.

Controlled Open Enrollment Policy

San Jose Early College at Cecil, San Jose Preparatory School, and San Jose Primary School are referenced in this document as “San Jose Schools.”

San Jose Schools is committed to enrolling a diverse student population and shall abide by the provisions in the Florida Educational Equity Act, Section 1000.05(2)(a), and Florida Statutes that forbid discrimination on the basis of race, national origin, gender, marital status, ethnicity, or disability. San Jose Schools will admit students of any race, color, nationality and ethnic origin, religion, sexual orientation, or gender. Pursuant to section 1002.33(10)(b) – Eligible Students, the charter school shall enroll an eligible student who submits a timely application unless the number of applications exceed the capacity of a program, class, grade level or building. In such cases, all applicants shall have an equal chance of being admitted through a random selection process.

Enrollment will also follow 1002.33(15)c, which includes enrolling students according to racial/ethnic balance provisions in 1002.33(7)(a)8. In accordance with 1022.33(10)(d), a charter school may give





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enrollment preference to populations denoted in its rules and procedures. In compliance with 1002.33(7)(a)8, San Jose Schools will endeavor to achieve racial/ethnic balance through the comprehensive marketing plan. San Jose Schools will focus its efforts on recruiting students in a manner consistent with the racial/ethnic balance of the community it serves or within the racial/ethnic range of other public schools in the same District. Charter Schools Plan (CSP) Grant recipient schools' enrollment policy complies with enrollment procedures and preferences pursuant to Federal, state and contractual guidelines without the use of any further optional "weighted" allowances / opportunities / chances referenced therein.

Controlled Open Enrollment allows a parent to enroll and transport their child to any public school, including charter schools, that has not reached capacity. For more information, please review the Florida Department of Education's website at <http://www.fldoe.org/schools/schoolchoice/other-school-choice-options/controlled-open-enrollment.stml>.

Enrollment Management System

San Jose School's enrollment management system (hereafter SchoolMint) manages all aspects of the enrollment process. School applications and enrollments are electronic; links to SchoolMint are accessible on the San Jose Schools' website. If a parent does not have access to a computer or to the internet, they may contact San Jose Schools for assistance with submitting an application.

Open Enrollment Prior to a New School Year

An open enrollment period will be established and published on San Jose Schools' website. In subsequent years, open enrollment and lottery dates will be established and published on San Jose Schools' website 60 days prior to the open enrollment start date. Applications will be accepted each year during an open enrollment period and continuously to maintain capacity in each grade level. All applications will be date/time stamped as they are received and filed by grade level.

Registration and Enrollment

Parents will complete and submit an enrollment application through Schoolmint. They will be notified electronically of their child's acceptance. An applicant will have seven (7) calendar days, starting from the date an offer is made, to respond to the offer by either accepting or declining in Schoolmint. If the





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applicant fails to respond, the offered seat will be rescinded and offered to an applicant on the waiting list.

Should the applicant decide to accept the offered seat, he/she will receive an electronic confirmation with instructions for completing the registration process. Starting from the day of the applicant's acceptance, he/she will have 14 calendar days to complete the online registration form and provide the required documents. If these specified registration items are not submitted within 14 calendar days, the applicant will lose the seat.

If capacity is not reached after the established open enrollment period, subsequent applications will be accepted and ordered based on the date the application was received and the preferences extended to the applicant. As seats become available, they will be offered to applicants according to this established order until capacity is reached.

Lottery Procedures

1. For the purposes of the lottery, the following terms are defined as follows:
 - a. All references to dates are defined to mean the close of business on the date indicated.
 - b. Lottery refers to the selection of applicant names by a random, system generated process within Schoolmint.
 - c. Lottery refers to the process whereby all eligible applicants are assigned a random lottery ID number by the computer-based enrollment system and sorted, by grade, in order of the randomly assigned ID number.
2. All new applicants, including siblings of those already attending San Jose Schools, participate in the lottery irrespective of preference status.
3. The number of seats available will be determined by the capacity minus the number of students who recommit. This is in compliance with 1002.33(10)(b).
4. Only applications received prior to the end of the open enrollment deadline are eligible to participate in the lottery.





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5. All applicants offered a seat shall be required to affirmatively respond to an offer for acceptance and complete the online registration process within the designated time. Those not responding within the designated time will have their offer rescinded.
 6. Lottery results will be emailed to the address entered in the application as well as posted on the SchoolMint dashboard.
 7. All applications received after the open enrollment period will be placed at the bottom of the waiting list for that particular program, class, or grade level in the order in which they are received. In the event a lottery priority applies, the application will be placed according to the approved lottery priority hierarchy.
 8. A lottery shall be conducted by San Jose Schools to include all grades in which the number of applicants exceeds the number of expected seats available.
 - A. If the number of applicants is less than the number of seats anticipated to be available, a system generated lottery shall be conducted for that grade and all applicants for that grade shall receive an offer of admission.
 - B. Lottery Priorities
 1. All preference categories shall be published on San Jose Schools 's website prior to the lottery being conducted.
 2. All applicants entitled to receive an initial placement preference shall be identified PRIOR to the lottery.
 3. Preference status entitles an applicant to be offered an available seat ahead of applicants without a preference status.
 4. Please note that Federal Law requires immediate enrollment/placement throughout the year of children who are homeless, in new foster care placement, subject to court-ordered change in custody and/or displaced because of an emergency situation.
 5. Siblings who are applying for the first time will receive preference only after one of the siblings has received an offer.
 6. The following preferences shall be considered:
 - a. Applicant sibling of a currently enrolled student. The attending sibling must be enrolled in either the K-8 or high school system to which the applying sibling is seeking admittance.
 - b. Students of Active Duty military personnel*,
 - c. Applicant children of an employee of the charter school. Due to the fact that all staff members at San Jose Schools level are employed by Bold City Education,





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Inc., this preference will extend to the children of all Bold City Education, Inc. employees.

d. Applicant child of a: charter board member, charter sponsor employer (charter in the workplace), charter school in a municipality, or other preference established in San Jose Schools charter application*,

e. Applicant sibling of an accepted applicant applying for the same academic year.

****San Jose Early College at Cecil is participating in the CSP Grant and students are not eligible to receive these applicant preferences.***

